Math 101 Recitation Expectations

Homework: You are expected to meet all of the following when submitting homework to be graded. If one or more of these is not met, you will not receive credit (grade of 0) for the assignment in question.

1. Name in upper right corner of first page.
2. Recitation section in upper right corner of first page.
3. Papers stapled (in order) in upper left corner in one package.
4. Solutions organized and neatly presented (no crossing out of work).
5. Label each section and problem.
6. Circle or highlight answers.
7. Start each section on a new sheet of paper.
8. Don’t use spiral sheets.
9. Don’t put more than one problem on each line.
10. Don’t flip paper upside down to write on reverse side.
11. Don’t use pen.
12. Don’t submit late homework. It will not be accepted.

TA’s Office Hours:

1. These are times to seek individual help when necessary.
2. Don’t wait until just before an exam to seek help, because you won’t get it. Your TA’s office hours will be very crowded at that time.
3. You will not receive a repeat of lecture if you miss class.
4. Bring specific questions (as opposed to ”I don’t know how to do this”).
5. Don’t ask questions about problems that you have not already tried. TA’s are not allowed to do your homework.
6. Bring the work that you have already done on each problem that you have questions about.
7. Bring your calculator manual if you have calculator questions. Your TA is not an expert in every type of calculator.
8. If you can’t find your TA, try to find your professor.
9. Go to your professor’s office hours for help, as he/she is the best tutor for his/her class. It is in your best interest if your professor knows your name.

10. You may have to wait to see your TA if there are other people ahead of you.

11. Be respectful to other people in your TA’s office.

12. Your TA does not provide either “walk-in” assistance or appointments. You must come to scheduled office hours (or to recitation) to get assistance from your TA. Remember, your TA is a student with his/her own classes too.

**Note:** Address grading of homework questions to your TA, as he/she is the person who grades your homework. Quizzes are graded by another grad student, so address grading of quizzes to this person. Address questions about grading of exams to your professor. TAs only have jurisdiction over homework.

**Some advice:** If you want to take this class only once, then you need to strive for perfect attendance. If you want to take this class again, then only attend when you feel like it. If you work hard from the beginning, then odds are that you will be rewarded at the end of the term by not repeating the course.